

**Invitation for Bids
For: Pleasant View City Utility On-Call Potholing Contract**

Invitation Issued: September, 25, 2018

Purpose of Request

Pleasant View City invites SEALED BIDS for a Utility On-Call Potholing Contract with Pleasant View City.

Bidding Process Schedule

Submission deadline: October 17, 2018
 Final submission questions deadline: October 10, 2018
 Bid review completed: October 31, 2018
 Anticipated Contract Awarded: November 13, 2018
 Anticipate Project start date: By November 14, 2018

Submission of Questions

Questions may be submitted to: Lorin Gardner, email: lgardner@pleasantviewcity.com. Questions will be answered within two business days by email. Questions and answers will be shared with all bidders. No interpretation of the meaning of the bid documents (drawings, specifications, etc.) will be made to any bidder.

Opening, Evaluation, and Contracting

Bids will be opened by Pleasant View City, 520 West Elberta Drive, Pleasant View, Utah, **at 1:00 p.m. October 17, 2018.** All bids satisfying the requirements of this Invitation will be evaluated to establish which of the offerors best fulfills the needs of Pleasant View City and this project.

Background Information/Statement of Purpose

Pleasant View City has the need to conduct investigative work to determine location, depth, material and size of existing buried utilities. Such work will be on an on-call basis, usually in conjunction with work being conducted by City personnel or in anticipation of City infrastructure projects.

Scope of Work

The project will consist of potholing of various utility systems, including culinary and secondary water, storm water and sanitary sewer as well as dry utilities. Contractor shall pothole designated areas sections or locations as identified by City staff. Intervals, spacing and number of potholes shall be dictated in the work order. Work shall include providing all materials and labor to perform the work. All potholes shall be backfilled with “flowable fill” per APWA section 31 05 15, and a finished surface matching existing structural roadway or other non-paved section shall be replaced. Cold patch on asphalt areas will be required during winter months.

Terms of Contract

The contracted time period for this project will consist of one fiscal year from the accepted bid date with the option of renewal for up to three additional one-year contract extensions. All work must be completed in given fiscal year. The City reserves the right to review work performance and terminate contract for non-performance.

Bid Estimate Information

All Bidders must submit based on the quantities shown below. The actual type and quantity shall be dictated by the City’s need and by work order(s) issued.

Estimated Schedule/Time Requirements

A schedule for the work, including the beginning start date to which your company is willing to commit following issuance of a work order must be provided. This schedule should work within the timeframes outlined by Pleasant View City. Any conflict between the two should be described. Work start time shall be within two weeks following issuance of each work order.

Schedule of Completion

Anticipated number of days to complete Schedule A: End of Fiscal Year 2019. 1st year is anticipated as being a partial year in terms of amount of work awarded.

Bid Schedules and Cost

This contract will reflect price per pothole not to exceed \$20,000 per contracted fiscal year with all work orders being completed by July 1st 2019 and July 1 of each renewed contract year.

Schedule A: Potholing

The following is provided for Bid purposes and comparisons only. The actual type and quantity shall be dictated by the City’s need and by work order(s) issued.

POTHOLE QUANTITIES:			
Waterline/service laterals		Sanitary Sewer/service laterals	
ITEM	Estimated QUANTITY	ITEM	Estimated QUANTITY
4’ or less	40	4’ or less	2
4’ to 8’	5	4’ to 8’	5
8’ to 12’	2	8’ to 12’	40
12’ or deeper	NA	12’ or deeper	2
TOTAL		TOTAL	

POTHOLE QUANTITIES (cont.):			
Storm Drains		Miscellaneous Utilities (gas, phone, cable, etc.)	
ITEM	Estimated QUANTITY	ITEM	Estimated QUANTITY
4' or less	10	4' or less	40
4' to 8'	40	4' to 8'	5
8' to 12'	10	8' to 12'	5
12' or deeper	2	12' or deeper	5
TOTAL		TOTAL	

Price per pothole shall include the following:

- Initiating Utility locate services and coordination
- Initial pavement removal, (if required), not to exceed 1'x1'
- Debris Removal from excavation and all safe and legal disposal of excavated material
- Backfilling of excavation with low strength flowable fill
- Final pavement or surface restoration
- All necessary traffic control during potholing activities
- Area cleanup to at least pre-existing conditions
- Travel time required during the project
- Any Damage to utility
- All licensing requirements
- All overhead/profit, general measures required to perform the work, and/or total time for personnel and equipment to fulfill the requirements of the contract.
- Deliverables
 - A written inspection log using GPS coordinates of pothole location, utility type, pipe size, and pipe material, depth of excavation and elevation of located utility.

Price per location breakdown: (Contractor to complete)

Utility Line - Depth	Pothole Cost Per Location	Quantity Per table above	Total Price
4' or Less	\$	92	\$
4' to 8'	\$	55	\$
8' to 12'	\$	57	\$
12' or deeper	\$	9	\$
Total Contractor Bid =			\$

City Assumed Responsibility

Pleasant View City assumes the responsibility of the tasks mentioned below during this project.

- Provide water for the general needs of the project.
- Provide a system utility map file of Pleasant View's utilities for company to print copies and track work.